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## **Standards of Education**

The Eagletown School is an institution fully accredited with the Oklahoma State Department of Education. All credits issued by this school are acceptable in colleges and universities in this country. Any student who graduates from this school is entitled to attend any institution of higher learning in the state.

Our standards are high, and it is our belief that the higher the standards, the better the quality of education.

## **Mission Statement:**

We of the Eagletown Public Schools believe that all children can learn and develop to their potential when they are placed in the proper educational environment. It is the intent of the school district to provide a structure and climate which promotes: academic achievement, a pride in physical well-being, and a management style which includes participation of community, staff, and students.

## **Equal Education Opportunity Policy:**

Eagletown School in compliance with Title VI of the Civil Rights Act of 1964 and Title IX of the Educational Amendments of 1972, does not discriminate on the basis of race, color, national origin, sex, qualified handicap or disability in any of its policies, practices or procedures. This includes, but is not limited to, admissions and educational services.

## **Family Educational Rights and Privacy Act (FERPA):**

### **Notification of Rights under FERPA For Elementary and Secondary Institutions**

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that affords parents and “eligible students” over 18 years of age certain rights with respect to their child’s education records. They are:

- **The right to inspect and review the child’s education records within 45 days from the day the school district receives a request for access.**

**Parents or eligible students must submit a written request to the school principal or appropriate school official that identifies the record(s) they wish to inspect. This school administrator will make arrangements for access to the education records and will notify the parent or eligible student of the time and place where these records may be inspected.**

- **The right to request correction of the child’s education records that the parent or eligible student believes is inaccurate, misleading, or otherwise in violation of the child’s privacy rights.**

**Parents or eligible students may ask the school district to amend a record they believe is inaccurate, misleading, or otherwise in violation of the child’s privacy rights. They must submit a written request to the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading or otherwise in violation of the child’s privacy rights.**

**If the school district decides not to make change in the record as requested, the school district must notify the parent or eligible student of the decision and advise them of their right to a formal hearing regarding the request for correction. Additional information about hearing procedures will be provided to the parent or eligible student at the time of this notification.**

- **The right to consent to disclosures of personally identifiable information contained in the child’s education records, except to the extent that FERPA authorizes disclosure without consent (34 CFR § 99.31).**

**School officials with legitimate educational interests are permitted disclosure without consent. A school official is a person employed by the school district as an administrator, supervisor, instructor, or support staff member, including health or medical staff and law enforcement unit personnel; a person serving on the school board; a person or company with whom the school district has contracted to perform a special task, such as an attorney,**

**auditor, medical consultant or therapists, or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.**

**A school official has a legitimate educational interest if that official needs to review an education record in order to fulfill his or her professional responsibility.**

**Upon request, the school district will disclose education records without consent to officials of another school district in which a student seeks or intends to enroll. (NOTE: FERPA requires a school district to state in its annual notification that it intends to forward records on request.) School districts may disclose, without consent, “directory” information; however, school districts must inform parents and eligible students about directory information, allowing them a reasonable amount of time to request that the school not disclose directory information about that child.**

**School districts must notify parents and eligible student annually of their rights under FERPA by means of a special letter, inclusion in a Parent/Teacher Association (PTA) bulletin, student handbook, and/or other means left to the discretion of each school district.**

- **The right to file a complaint with United States Department of Education concerning alleged failures by the school district to comply with requirements of FERPA. The name and address of the office that administers FERPA is: Family Policy Compliance Office, United States Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202-5920.**

## **Academic Information:**

As stated previously, Eagletown High School maintains high academic standards. Eagletown School wants to ensure that all students achieve academic success.

### **Graduation Requirements:**

Eagletown Public Schools has adopted the Graduation Requirements set forth by the Oklahoma State Board of Education. These requirements may be found on the Oklahoma State Department Website ([www.sde.ok.gov](http://www.sde.ok.gov)) or in the back of the Student Handbook.

1. Students will be classified according to the following earned credits:
  - Freshman—0-7 credits
  - Sophomore—5 or more credits
  - Juniors---10 or more credits
  - Seniors---17 or more credits
  
2. All students will be enrolled in 7 classes each day as required by state law except for the following:
  - Seniors who have qualified and are enrolled in the OJT program may be enrolled in fewer classes as agreed upon by administration.
  
  - Seniors attending SOSU McCurtain County Campus.
  
3. Students will receive  $\frac{1}{2}$  high school credit for each 3-5 hour college class Passed during the Fall and Spring semesters except Physical Education and Military Science courses. College credits and grades will be recorded on seniors' high school transcripts.

All Fall and Spring grades for 3-5 hour college classes, except those for Physical Education and Military Science courses, will be used in calculating high school cumulative grade point average. The rating for each college grade will be as follows:

A=5 points  
B=4 points

C=3 points  
D=2 points

F=0

4. Students who need more than 1.0 unit toward graduation requirements are not allowed to “walk” during the graduation commencement services.
5. Grade point average will be calculated on **ALL** credit courses taken by Students in grades 9 through 12.

## Credit Recovery

May only be used if a student fails a required course or a scheduling conflict kept them from taking a course. Students must complete credit recovery courses at school under the supervision of school personnel.

Students may only receive a maximum of 3 credits from credit recovery courses a school year. For this purpose “school year” will be from July 1 through June 30.

## Honor Student Program

Eagletown School will be continuing the Honor Student Program this year. This program is designed to reward students who meet criteria of good grades, attendance, and attitude.

To be considered as an Honor Student, the following guidelines must be met:

1. Must make the Superintendent’s (all A’s) or Principal’s (A’s and B’s) Honor Roll.
2. Must have no more than 7 days of absence each semester. Three tardies will equal (1) absence. If a student misses more than 7 days, the parent may request to meet with a committee of teachers to justify the number of days missed. The committee’s decision will be final.
3. Must maintain a good attitude.

## Grading

The grading system will be as follows for regular classes:

Grade		Point Value	
A	100-90	Superior	4
B	89-80	Good	3
C	79-70	Average	2
D	69-60	Poor	1
F	59-below	Failing	0
I		Incomplete	0

The grading system will be as follows for honors classes:

A	100-90	Superior	5
B	89-80	Good	4
C	79-70	Average	3
D	69-60	Poor	2
F	59-below	Failing	0
I		Incomplete	0

The grading system will be as follows for Special Programs:

A	100-90	Superior	3
B	89-80	Good	2
C	79-70	Average	1
D	69-60	Poor	½
F	59-below	Failing	0
I		Incomplete	0

## Honor Classes

Honor's English

Algebra III

Trigonometry

Calculus

All AP Classes

Chemistry

Advanced Biology

Physics

Pre Engineering

\*Classes taken concurrently at an accredited college or university.

## Valedictorian/Salutatorian

The graduating senior or eighth grade student with the highest scholastic average for 7 semesters (5 for 8<sup>th</sup> grade) will be the valedictorian.

The graduating senior or eighth grade student with the second highest scholastic average for 7 semesters (5 for 8<sup>th</sup> grade) will be the salutatorian.

To receive either of these honors, a student must have been enrolled in Eagletown Public School a minimum of three semesters.

In accordance with recognition as an Honor Student, Valedictorian/Salutatorian must have NO MORE THAN 7 ABSENCES A SEMESTER and be in good standing with the school.

## **Report Cards**

Report cards will be issued following the end of each nine week period.

## **Semester Test Waiver**

All Students must take semester tests; however, any student who meets the criteria as outlined below will have the option of whether or not their grades will be figured into their semester grades.

<b>GRADE</b>	<b>ABSENCES</b>
<b>A</b>	<b>3 or less</b>
<b>B</b>	<b>2 or less</b>
<b>C</b>	<b>Perfect Attendance</b>

High School semester tests cannot exceed 1/5 of a student's average.

## **Enrollment**

Classes may be dropped or added the first week of the semester if approved by the principal or counselor. After this date, no changes can be made except in extreme cases.

## **Procedures for Internet-Based and Independent Instruction**

House Bill 1408 allows internet based instruction to play a much more significant role in Oklahoma education. The district adopts the following procedures governing the use of internet based instruction for students enrolled in Eagletown Schools.

- 1. The principal shall evaluate and approve requests to participate in internet based instruction. Evaluation and approval shall be based on whether internet-based instruction is academically and educationally appropriate. Students with approved enrollments shall be eligible for credit granted by the district.**
- 2. A completed application packet must be filled out with the High School prior to any instruction.**
- 3. Students may enroll in no more than two on-line courses per semester. Students will also be enrolled in their choice of the following; 5 hours of regular school, Career Tech, or college enrollment at SOSU McCurtain County Campus.**
- 4. Students engaged in Internet based instruction must have access to a computer other than at school.**



5. No enrollment will be accepted after the start of the fourth quarter.
6. All costs will be paid by the student.

## **Graduation**

The commencement exercise is one of the oldest traditions of our nation. It is a formal academic program. It is not an athletic event or a contest. The commencement is a solemn, traditional occasion. Unnecessary noise and disruptions during the presentation of individual graduates delays the ceremony and takes away from honors that each graduate is entitled to.

We respectfully ask that you observe the dignity of the ceremony and help us to make this one of the most significant days in the life of every graduate from Eagletown High School.

As stated above, commencement is a solemn occasion. It is there for all parents and relatives to enjoy. It is not a showcase for some individual to show off for the last time. The graduates will not make any gestures on stage or do anything that takes away from the ceremony. Any display that takes away from the ceremony will result in forty (40) hours of community service before the graduate receives his/her diploma.

If any senior owes for anything, or still has school equipment, they will not receive their diploma.

## **National Honor Society (NHS)**

The National Honor Society is the front-runner of organizations and societies that promote appropriate recognition for students who reflect outstanding accomplishments in the areas of academics, character, leadership, and service. To be eligible for membership in the NHS, students must have a cumulative grade point average of 3.2. All classes that a student has taken will be figured into the grade point average. A three-member faculty council screens eligible members of the sophomore, junior, and senior classes. Selection is then based upon leadership, character, and service. Leadership is based on the student's involvement in community or school activities, or election to an office. To meet the service requirement, participation of a student in service projects of the school and community is considered. Character is measured in terms of integrity, behavior, ethics, and cooperation with both student and faculty. NHS members serve one another and the community with the behavior that is honorable, responsible, and generous to others.

## **College Entrance Requirements**

All students who plan to attend college should register and start taking the ACT test early in high school. The ACT test is required for admission to most schools in this region and state. Additionally, many colleges and foundations use the score from the ACT in determining receipts of scholarships. All students are encouraged to find out more information from their counselor.

The following is the Oklahoma State Regents for Higher Educations' College Entrance Requirements:

<b>4 Units</b>	<b>Language Arts</b>
<b>3 Units</b>	<b>Lab Science</b>
<b>3 Units</b>	<b>Math</b>
<b>3 Units</b>	<b>History &amp; Citizenship Skills</b>
<b>2 Units</b>	<b>Units of the same foreign Language or non-English language or 2 units of computer technology</b>
<b>1 Unit</b>	<b>Additional unit-selected from any of the above or career and technology education courses approved for college admission requirements</b>
<b>2 Units</b>	<b>Fine Arts</b>

## **Career Tech**

The Kiamichi Technology Center (KTC) located in Idabel offers a wide variety of career fields. Many students become certified or licensed after completing two years in the courses offered at KTC. Additionally, students can earn college credit while attending KTC.

Juniors and Seniors are eligible to enroll and transportation will be provided to and from KTC for the afternoon classes.

## **Policy and Procedures:**

### **Asbestos**

Eagletown Public Schools has an Asbestos Policy on file in the Superintendent's office that is available for public view.

## **Internet Access and Computer Use**

**Eagletown School complies with federal regulations regarding CIPA (Children's Internet Protection Act). An Internet Access and Computer Use Form is required to be signed by every student and their guardian. Any Student who does not comply with the requirements of this agreement will be dealt with appropriately.**

## **Immunization**

**The Oklahoma State Department of Health requires all students to be immunized and have all current health records on file in the main high school office. In accordance with these laws, every student enrolling at Eagletown High School must provide proof of immunization.**

## **Medication Policy**

**Ideally, all medication should be given at home. Physicians should be made aware of the problems associated with giving medications at school. They may be able to change time schedules so medication of any kind to a student, unless acting under direct order of a licensed physician and with written permission of the parent, is not administered at school. All medication must be kept in the school office. Students may not carry medication with them.**

### **The required procedure for dispensing medication is:**

- 1. The student should take all medication, prescription or non-prescription, to the office upon arrival at school, and return to the office when it is time for the medication to be dispensed.**
- 2. All medication must be brought in the original container.**
- 3. The parent must provide a note stating the child's name, medication name, dose, and the time to be given.**
- 4. A form giving parental permission to administer medication must be on file in the office.**

**If your child needs Ibuprofen or Tylenol, you will need to send a bottle to school with your child's name on the bottle to be kept in the office. The school will not be providing these for the students.**

## **Gun Free Schools**

**Those students threatening the safe environment with the presence of guns and weapons face no less than one year suspension from school. Guns may not be on a person or in a vehicle.**

## **Announcements**

**Announcements will be made at the beginning of each day. Classes will not be interrupted unless absolutely necessary.**

## **Cafeteria**

**Food Service offers students well-balanced meals. Students are encouraged to take advantage of the excellent meals provided by the Eagletown School Cafeteria.**

## **Bus Regulations**

**Bus drivers will have the same control over pupils while riding on buses as teachers while pupils are in school. Violations may result in the loss of riding privileges and/or other disciplinary actions.**

- 1. Buses will start at such time that they will arrive at school between 7:30 and 7:40 a.m.**
- 2. Students will be on time at the bus stops.**
- 3. Students should assist in keeping the bus clean (no food or drinks). Any damage to the bus will be dealt with by the administration immediately.**
- 4. Buses will let students off only at school, their homes or bus stops.**
- 5. Alcohol, tobacco or other illegal substances are strictly prohibited.**

## **Closed Campus**

**No one is allowed to leave the campus during school without prior permission. (Parents may check students out through the office.) Any student leaving the school property without securing permission and signing out will be considered truant. If a parent desires to pick up a student for lunch, the student must still be checked out through the office. Students must leave with their parent or guardian at lunch time.**

**They will not be allowed to be checked out over the phone during the lunch period unless approved by the Principal.**

## **Drug Free Schools**

**It is the policy of the Eagletown Board of Education that all students and employees of this school district be made aware of the board's intention to maintain a drug-free environment.**

**Students and employees who possess, use, or distribute illicit drugs or alcohol shall be subject to disciplinary action. Such disciplinary action may include long term suspension for students and employment termination for employees. In addition to suspension and/or termination, students and employees are subject to referral for prosecution under applicable laws.**

## **Smoking and Dipping Policy 24-7 Tobacco Free**

**The Board of Education understands the concern expressed by parents, educators, students and other community members regarding the adverse effects of tobacco on individuals. Further, the Board is aware of Oklahoma Law House Bill No. 1103 that prohibits the possession of tobacco by minors. Also, it prohibits the furnishing of cigarettes, cigarette papers, cigars, snuff, chewing tobacco, or any other form of tobacco products to a minor by any means. Therefore, the Eagletown Board of Education has adopted the following policy:**

**A student shall not possess, use, sell, or transmit tobacco or tobacco products of any form, including vapor cigarettes, while on the School campus. This applies to students representing school in any school-sponsored activity.**

**Violation of the stated policy will subject the pupil to disciplinary action under Level 3 offenses of the Disciplinary Action or Consequences.**

## **Emergency Drills**

**Emergency drills will be held frequently to be sure that students know and understand the proper procedure. A fire drill will be signaled by three short bells. Students will proceed rapidly and orderly to an area designated outside the building where they will remain until the bell recalls them to the classroom.**

**Tornado drills will be signaled by verbal instructions from the office. In the case of a tornado drill, students will proceed rapidly and orderly to an area designated inside the building where they will assume a protective position on the floor.**

**Students will remain in the designated area until the bell recalls them to class or until an announcement is made.**

**Intruder Alert and Chemical Spill procedures will be given by the way of written or verbal instructions from the office. Teachers will have the students remain in their respective rooms, unless assigned elsewhere due to safety precautions. No student will be permitted to use the telephone or leave school without permission during an alert. Teachers should strive to maintain an atmosphere of orderliness and calmness.**

## **Checking Out and Messages**

**Students are encouraged to make medical appointments after school hours. If a student knows in advance that he/she is to leave the campus, an adult that is on the students checkout list **must come to office.****

**All parents must call by 2:45 p.m. to give students messages.**

## **Lockers**

**School lockers will be assigned during the school year. Students are encouraged to use a lock on their lockers. Students are also advised to leave all valuables at home as the school cannot be liable for theft or loss.**

**LOCKERS CAN BE SEARCHED AT ANYTIME.**

## **Search and Seizure**

**The superintendent, principal, teacher, or security personnel of any public school in the state of Oklahoma, upon reasonable suspicion, shall have the authority to detain and search or authorize the search, of any pupil or property in the possession of the pupil when said pupil is on any school premises, or while in transit under the authority of the school, for dangerous weapons or controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act, intoxicating beverages, non-intoxicating beverages, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes or for missing or stolen property if said property be reasonably**

**suspected to have been taken from a pupil, a school employee or the school activities.**

**Pupils shall not have any reasonable expectation of privacy towards school administrators or teachers in the contents of a school locker, desk or other school property. School personnel shall have access to school lockers, desks and other school property in order to properly supervise the welfare of pupils. School lockers, desks, and other areas of school facilities may be opened and examined by school officials at any time and no reason shall be necessary for such search.**

## **Oklahoma Proficiency Test**

**Eagletown High School provides the opportunity for proficiency promotion through assessment. For further information, contact building principals or counselors.**

## **Automobiles and Motorized Cycles**

**Students are permitted to drive to school. Driving is a privilege. Any school employee may determine if a student is guilty of unsafe or dangerous driving and report it to the administration. Students guilty of unsafe or dangerous driving will have their school driving privileges suspended or cancelled.**

**Students are not permitted to sit in parked vehicles on the school premises. Once a car is driven onto the school grounds, it must be parked and left until school is dismissed or special permission has been given to move the vehicle. Students must present a copy of their driver's license and proof of insurance to the high school office.**

## **Telephone**

**The telephone is used for business purposes only; therefore, students should only use the telephone in an emergency. Students will be called from class for an emergency call only, but messages can be given to students periodically throughout the day.**

## **Cell Phone Policy**

Possession of cell phones may be allowed if students follow the following rules:

1. Cell phones will not be visible in the buildings.
2. Cell phones will be turned off at all times in all buildings.
3. Cell phones will be kept out of sight.
4. Cell phones can be used outside during lunch (11:40-12:15).

**1<sup>st</sup> offense, 3 days detention or Corporal Punishment.**

**2<sup>nd</sup> offense, 3 days ISD**

**3<sup>rd</sup> offense, 3 days OSS**

**4<sup>th</sup> offense, 5 days OSS**

**(Punishment is at the discretion of Principal)**

## **Electronic Devices**

The possession of electronic devices such as pagers, beepers, radios, stereos, CD players, etc. are not allowed on school premises. Students at Eagletown High School are not permitted to have tape players, radios, televisions, electronic games, laser lights, beepers, unauthorized cell phones, or any devices that may interfere with or distract from a safe learning environment on the school grounds, in the buildings, or on school buses at any time.

Electronic Device misuse is level 2 offense.

## **Class Times**

<b>1<sup>st</sup> Hour</b>	<b>7:45-8:50</b>
<b>2<sup>nd</sup> Hour</b>	<b>8:55-9:55</b>
<b>3<sup>rd</sup> Hour</b>	<b>10:00-11:00</b>
<b>4<sup>th</sup> Hour</b>	<b>11:05-12:05</b>
<b>Lunch</b>	<b>!2:05-12:30</b>
<b>5<sup>th</sup> Hour</b>	<b>12:35-1:30</b>
<b>6<sup>th</sup> Hour</b>	<b>1:35-2:30</b>
<b>7<sup>th</sup> Hour</b>	<b>2:35-3:30</b>



## **Attendance Policy**

**Students are subject to compulsory school attendance and truancy laws as required by the statutes of the State of Oklahoma and regulations of the State Board of Education. If a child is absent without valid excuse for four (4) or more days or parts of days within a four (4) week period or is absent without valid excuse for seven (7) or more days or parts of days within a semester, the attendance officer shall notify the parent, guardian, or custodian or the child and immediately report such absences to the district attorney in the county wherein the school is located for juvenile proceedings pursuant to Title 10 of Oklahoma Statutes. Parents will be notified by letter or in person upon their child's fourth (4<sup>th</sup>) absence, regardless of reason for absence. Parents are expected to contact the school prior to their child's absence from school. Written notes will not be accepted. The Board of Education designates all building principals and other specified employees as attendance officers for Eagletown School. It shall be the duty of each school and the District to maintain attendance records and provide attendance information to the District Court of designee. In order to pass a class, a student must miss no more than seven (7) days in a semester. If a student misses more days due to serious illness or injury, the site administrator must concur that the illness or injury is serious enough to prevent the student from attending school. The school may require a doctor's certificate to certify that any student is physically unable to attend classes. If a student transfers from another school, his absences at that school count toward the total of seven (7) at Eagletown.**

- 1. When it is necessary for a student to be absent he/she must have a parent call the office the morning of the absence, and give a specific reason for the absence.**
- 2. On the day the student returns to school, he/she will report directly to his/her first period teacher. The student will be given one day for each day missed to make up work (only on assignments that are assigned on the day of the absence). It is the responsibility of the student to make up work at home. It is also the responsibility of the student to make arrangements for make-up work and for school sponsored activity absences.**
- 3. Students who are absent because of school activity will not have the absence counted against the total number of absences unless the student is absent beyond the allowed 10 yearly student activity absences.**
- 4. Students who are habitually absent are subject to have their names referred to the district attorney. Depending on the causative nature of the truancy, either the student or parent can be fined for each truant day. Students who are truant also risk having their driver's license suspended.**
- 5. Any student that leaves school without permission, or who is absent without the parents knowledge and approval, is considered truant. The student will be subject to and will face disciplinary action. A student that is truant will be given an unexcused absence. Unexcused absences are those**

**absences which cannot be justified by reasonable cause. School work missed because of unexcused absences or truancy may not be made up for credit.**

## **Tardy Policy**

**Students are expected to be on time to all classes. Students who are not in the classroom before the tardy bell rings will be considered tardy and should be reported to the office on the absentee slip. When a student enters class late it causes disruption of the class both for the teacher and the students, and interferes with the ongoing educational process.**

**Three incidents of tardiness to a class will be considered equal to one absence. Tardiness of 15 minutes or more to a class will be considered an absence. If a student comes on campus after 7:50 a.m., they are to report to the office. All tardies will result in noon detention unless there is a valid reason.**

## **Student Transfers/Dependent Schools**

**Students are also required to be legal residents of the Eagletown School District or to have on file the necessary transfer forms. Students who have attended dependent school districts are also required to complete transfer forms.**

## **Sexual Harassment**

**Sexual harassment by an individual under jurisdiction of the Eagletown Public Schools is expressly prohibited. Persons determined to have engaged in sexual harassment of any kind shall be subject to disciplinary sanctions, which may include dismissal of an employee or student.**

**Sexual harassment is behavior which is not welcome, which is personally offensive, which debilitates morale and which therefore interferes with the work and/or learning effectiveness of its victims.**

### **HARASSMENT ACTIONS INCLUDE BUT ARE NOT LIMITED TO:**

- 1. Unwanted sexual flirtation, advances, or propositions**
- 2. Verbal or written abuse of any type, including suggestive jokes or innuendo**
- 3. Explicit verbal comments about an individual's body**
- 4. Sexually degrading words used to describe an individual's body**
- 5. Sexually suggestive adjectives or pictures in the workplace**
- 6. Unreasonable differential treatment on gender**

## **Withdrawal from School**

**In order to withdraw from school, the following steps are necessary:**

- 1. A parent or legal guardian must sign a withdrawal form (obtained from the main office).**
- 2. The withdrawal form is signed by each teacher indicating a partial or complete grade and the return of all books and materials.**
- 3. The withdrawal is also signed by the principal, librarian and the appropriate counselor.**
- 4. The principal, counselor, or high school secretary will release all records to requesting schools pending clearance of fees and return of material**

## **School Functions**

**Students are expected to be on their best behavior not only at school, but at all school functions. Student handbook applies at all school functions both on and off the Eagletown High School campus.**

## **Student Activity Eligibility**

**All eligibility will follow the OSSAA rules and will be for competitive and non competitive extracurricular activities.**

**Participation in extracurricular activities is considered a privilege and requires that a higher level of academic and behavior performances be maintained by students of Eagletown School who serve as representatives for their fellow students.**

**Any student who is under discipline or whose conduct or character is such as to reflect discredit upon the school is not eligible. A student will not be allowed to participate in any school related extracurricular activities (athletics, band, stock shows, academic bowls, dances, proms, activity trips, assemblies, etc.) during the time in which the student is serving out-of-school (OSS) suspension.**

**Any student that owes money, lost equipment or material to the school, club or organization will not be allowed to participate in extracurricular activities.**

**Also, students must be in attendance the entire day of a contest or game to be considered eligible and students that miss any part of the following day will be considered ineligible for the next game or contest, unless approved by the principal.**

**All Participants must ride transportation provided by the school unless approved by the principal.**

## **Dress Code**

**Students are expected to dress in a manner that is proper to the business setting of the school. The following are not permitted:**

- 1. Clothes with inappropriate signs or slogans**
- 2. Bare midriffs or strapless garments**
- 3. Tube tops, spaghetti straps, or muscle shirts**
- 4. Athletic tights or bike shorts**
- 5. Clothing, jewelry, or accessories pertaining to drugs, alcohol, or gang related involvement**
- 6. Extremely short skirts or shorts**
- 7. Sagging pants**
- 8. Any garment that is considered disruptive to the educational environment**
- 9. Chains attached or hanging from clothing**

**Students are not permitted to wear any head covering (hat, Scarf, etc.) in the building or in the classrooms. Students who violate this policy will be required to change clothing before returning to class.**

**One of the primary objectives of a public school education program is to instill in a student lasting personal pride and self-respect. Good grooming is more than just for appearance sake; it denotes your way of life. Good standards of dress and appearance reflect good judgment, poise, maturity, pride, and self-respect. For this reason the school takes an interest in your appearance and feels that proper dress is an important part of your education.**

**Cleanliness, neatness, appropriateness, and effect upon the learning environment are the criteria which should dictate the student's choice of school dress and grooming on any given day. Students may be sent home at the discretion of school officials because of undesirable or inappropriate apparel or grooming.**

**Realizing that it is preferable to set dress guidelines of a general nature, we base our guidelines on consideration of student health, safety, and/or orderly conduct of school business. It is felt that there is a correlation between extreme manner of dress and behavior problems in the school, we therefore desire the elimination of the extreme in dress habits. We wish to recognize fashion without sacrificing decency, safety, and general good taste.**

**All students are required to conform to the dress guidelines while on school premises or during a school function or event.**

- 1. Hair must be clean, neat and well-groomed. Extreme hairstyles and/or color of hair that disrupt the educational process or endanger the health and safety of students are not permitted. Piercing of tongue, nose, lip,**

- eyebrow or more than three piercings in each ear is a safety issue and not allowed.
2. Students are required to wear shoes while on school premises or during a school function or event.
  3. Students shall not wear any apparel or dress in any manner that is too revealing, inappropriate for school, or not in conformance with community standards of decency.

**Students who violate the above dress code will be subject to-disciplinary action.**

**1<sup>st</sup> offense---warning and/or change clothes ---**

**2<sup>nd</sup> offense---Level 1 Disciplinary Actions**

## **Public Display of Affection**

**Students will not show a public display of affection in the building or on school premises.**

## **Rules for Prom**

**The Prom is a school-sponsored event. Therefore, all policies and rules in the Eagletown Public School Handbook shall apply, including the dress code.**

**Only students in good standing will be allowed to attend. Students must be enrolled in grades 9-12 at Eagletown Public School and all visitors from other districts must be approved by the Principal prior to the event.**

## **Cult/Gang Behavior**

**It is the policy of this school district that membership in secret fraternities or sororities or in other clubs or gangs not sponsored by established agencies or organizations are prohibited.**

**Gangs, which initiate, advocate, or promote activities, which threaten the safety, or well-being for persons or property on school grounds or which disrupt the school**

**environment are harmful to the education process. The use of hand signals, graffiti, or the presence of any apparel, jewelry, accessory, or manner of grooming which by virtue of its color, arrangement, trademark, symbol, or any other attribute, which indicates or implies membership or affiliation with a gang, presents a clear and present danger to the school environment and educational objectives of the community and is forbidden.**

**Incidents involving initiations, hazing, intimidations, and/or related activities, which may cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to students, are prohibited.**

**Any student wearing, carrying or displaying gang paraphernalia, or exhibiting behavior or gestures which is symbolize gang membership, or causing and/or participating in activities which intimidate or affect the attendance of another student will be subject to disciplinary action.**

**No pamphlets, leaflets, magazines, or books will handed out on campus without the permission of the principal or administration.**

## **Gym**

**THERE IS TO BE NO ONE IN THE GYM WITHOUT A COACH BEING PRESENT.**

## **Before School/Lunch**

**No student should sit in the opening on the South side of the building. Sitting on the steps is allowed. No student shall block the front entrance of the school. Students should not be in the office except to take care of business. There should be no student on the North side of the building except to get drinks from the machines.**

## **Hazing**

**House Bill 1906 prohibits hazing in public schools. All organizations of Eagletown Public Schools will respect the dignity and rights of the individual and subject no individual to any unusual or cruel rituals or routines during initiation ceremonies.**

## **Bullying**

**Bullying of students at Eagletown Schools is expressly prohibited. Physical bullying, verbal bullying, or exclusion from activities will incur a Level 3 Disciplinary Action.**

## **Hall Passes**

**Students will not be allowed in the halls during class periods. Teachers are instructed not to release students from class unless there are grounds to do so. In the event a student is released from class, the teacher will provide the student with a hall pass.**

## **Lost Books**

**Most of the textbooks you will be using will be furnished by the school. They must be kept in good condition and turned in at the end of the school year or upon withdrawal from school. The student must pay for the lost or damaged books. The cost of student's books that have been destroyed or lost will be reimbursable to the school at the following rate:**

**New Books.....Cost of Book  
All other books.....Depreciate 20% per year  
Over five (5) years old.....\$8.00**

## **Discipline – Student Behavior Code**

**All students are expected to conduct themselves, at all times, in a manner that will contribute to the best interests of the school system and not infringe on the rights of others. The following activities are considered improper conduct and will subject the pupil to disciplinary action including, but not limited to, in school detention, corporal punishment, after school detention, suspension from school. A violation of the rule will occur whether the conduct takes place on the school grounds at any time, off the school grounds at a school activity, function, or event, or enroute to and from school.**

**When a student is suspended from school for five (5) or more days, a parent or parent's designee may pick up the student's assignments the following day by 3:00 p.m. The suspended student will not be allowed to come on campus and pick up work and turn it in during the suspension.**

**Rule 1: Disruption and Interference with school. No pupil shall:**

- A. Occupy any school building or properties with intent to deprive the others of its use.**
- B. Block the doorway or corridor of any school building or property so as to deprive others of access thereto.**

- C. Prevent or attempt to prevent the convening or continue functioning of any school class, activity, or lawful meeting or assembly on the school campus.**
- D. Prevent students from attending classes or school activities.**
- E. Block normal pedestrian or vehicular traffic on the school campus or adjacent grounds unless under the direction of a school administrator,**
- F. Continuously and intentionally make noise or act in any manner so as to interfere with the teacher's ability to conduct the class or any other school activity.**
- G. Annoy, aggravate, intimidate or act in any manner wither physical or verbal toward a fellow student that would disrupt his/her normal school day.**
- H. In any other manner by the use or violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or any other conduct intentionally cause the disruption of any lawful process or function of the school.**

### **Rule 2: Damage or destruction of school property:**

**A student shall not cause or attempt to cause damage to school property or steal or attempt to steal school property. The school district will attempt to recover damages from the student for destroying school property. Parents of any minor under the age of 18 living with the parents may be liable for damages caused by said minor. (Level III and restitution may apply)**

### **Rule 3: Damage or destruction of private or public property**

**A student shall not cause or attempt to cause damage or steal or attempt to steal private or public property. (Level III and restitution may apply)**

### **Rule 4: Physical abuse or assault by a student on a person not employed by the school.**

**A student shall not cause or attempt to cause physical injury or behave in such a way as could reasonably cause physical injury to a school employee, fellow student, or any other individual.**

### **Rule 5: Disregard of directions or instructions**



A student shall not fail to comply with reasonable directions or instructions of teacher, student teachers, substitute teachers, teacher's aides, principals, administrative personnel, superintendents, school bus drivers, school SRO officer, or other authorized school personnel. Also, students that do not make an effort to complete classroom assignments or bring needed materials (pen, pencil, paper, book, etc.) to class will be subject to dismissal from school.

### **Rule 6: Extortion**

Any student obtaining money or property by violence or threat of violence or forcing someone to do something against his will, shall be suspended for the remainder of the semester.

### **Rule 7: Fireworks**

Fireworks are not to be brought to school or school functions.

### **Rule 8: Weapons, dangerous instruments and contraband**

A student shall not possess, handle or transmit a razor, ice pick, explosive, pistol, rifle, pellet gun, or any other object that reasonably can be considered a weapon, or any contraband materials.

### **Rule 9: Narcotics, alcoholic beverages, and stimulant drugs**

A student shall not possess, sell, use, transmit, or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, or any other controlled substance/prescription drugs or beverage containing alcohol or intoxicant of any kind.

### **Possession of Dangerous Weapons or Controlled Dangerous Substances:**

The Eagletown Board of Education has adopted the policy which states that: Any pupil found to be in possession of dangerous weapons or controlled dangerous substance **WILL** be suspended by the principal for a period not to exceed the current school semester (and the succeeding semester). Any such suspension may be appealed to the Board of Education of the school district by a pupil suspended under this section. If the school board finds this suspension to be in correct order, they may consider the pupil being allowed to continue their education on a state approved home base program. The student on the home base program will be on school probation during this, and the remainder of the semester with school activities restrictions placed upon them.

## **Disciplinary Actions or Consequences**

**(The following list of offenses and Disciplinary Actions is a guide and does not cover all things that can happen in a school setting. All Discipline is at the discretion of the Principal and will be dealt with by each individual case.)**

### **Level 1 Offences: General Misbehavior in Classroom or Campus**

- A. Public display of affection.
- B. Running/inappropriate behavior in hallway.
- C. Misbehavior during assembly.
- D. Classroom disruption.
- E. No textbook/paper/pencil.
- F. Sleeping in class.
- G. Writing inappropriate notes during class.
- H. Leaving classroom without permission.
- I. Invalid/no hall pass, unauthorized roaming of halls/campus.
- J. Loud or boisterous conduct in hallway.
- K. Annoy/aggravate/intimidate another student.
- L. Profanity not directed at anyone.
- M. Excessive talking/not paying attention in class.
- N. Littering campus.
- O. No food, drink, caps or gum chewing in classrooms.
- P. Name calling.
- Q. Throwing rocks.
- R. Skipping lunch detention.
- S. Three tardies.

### **Level 1 Disciplinary Action**

**Punishment may include but is not limited to;**

**Parental Conference, Noon Detention, Contact Parent, Corporal Punishment, ISD, Friday ISD. (Punishment will increase in severity with each repeated offense.)**

### **Level 2 Offenses**

- A. Rude, discourteous, disrespectful to teacher/substitute.
- B. Inappropriate behavior during school sponsored activities.
- C. Forgery.
- D. Lying/intentionally giving information to misinform or mislead.

- E. Reckless driving in a school zone.
- F. Excessive Profanity/ Vulgarity
- G. Cult-Gang Behavior.
- H. Physical behavior that could result in a fight.
- I. Failure to comply with a reasonable request from teacher/substitute.
- J. Skipping class truant, leaving campus without permission.
- K. Gambling.
- L. Cell phone misuse.
- M. Defacing school property.
- N. Electronic Device.
- O. Possession of a knife (not used as a weapon).
- P. Using the middle finger in an inappropriate manner.
- Q. Throwing rocks with the intent to hit.
- R. Profanity directed at someone.

### **Level 2 Disciplinary Action**

**Punishment may include but is not limited to;**  
**Parental Conference, Detention, Corporal Punishment, ISD, Friday ISD, OSS,**  
**Contacting Authorities. (Punishment will increase in severity with each repeated**  
**offense and severity of offense.)**

### **Level 3 Offenses**

- A. Profanity or Disrespect directed toward a staff member.
- B. Verbally refusing to follow the directive of a staff member.
- C. Tobacco use or possession of tobacco.
- D. Sexual harassment/moral turpitude.
- E. Fireworks and contraband.
- F. Theft/possession of stolen property.
- G. Destruction of school, public, or private property.
- H. Throwing food for the purpose of engaging in a food fight.
- I. Bullying

### **Level 3 Disciplinary Action**

**Punishment may include but is not limited to;**  
**Parental Conference, Corporal Punishment, ISD, Friday ISD, OSS, Restitution,**  
**Contacting Authorities. (Punishment will increase with each repeated offense and**  
**severity of offense.**

## **Fighting or Physical Abuse on Another Student**

First Offense > Parent conference and up to (5) days OSS

Second Offense > Parent conference and up to (10) days OSS

**Note:** Any acts of sexual harassment or moral turpitude should be reported to the administration and/or counselor immediately. A documentation and written report will be made and kept on file.

## **Level 4 Offenses**

- A. Possession/sale of drugs/alcohol or any other controlled substance/prescription drug.
- B. Indecent exposure or unacceptable sexual behavior.
- C. Under the influence of alcohol/drugs.

## **Level 4 Disciplinary Action**

**All offenses will result in a minimum of 10 days OSS up to the remainder of the semester and the following semester, depending on the severity of the offense. Authorities may also be contacted.**

## **Level 5 Offenses**

- A. Possession of firearms.
- B. Assault on a school employee or student.
- C. Possession of terrorist paraphernalia/explosive items.
- D. Bomb threat.
- E. Selling Drugs.
- F. Knife or dangerous instruments used as a weapon.

**G. Acts of Terrorism.**

**Level 5 Disciplinary Action**

**Disciplinary action and/or suspension depending on the severity and circumstances of the assault. Suspension will be a semester or calendar year as specified by the principal and police maybe called to arrest the student.**

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**Note:** School administrators reserve the discretion to handle all disciplinary situations and to consider any extenuating circumstances. The administrator reserves the right to choose the form of discipline. The administrator may choose to get parent input on which form of discipline to assign.

**Note:** Corporal punishment is still used in some offenses. Should you desire that your child NOT receive corporal punishment, you must submit the request in writing to the principal.

**Suspension Due Process**

A pupil that has been out of school suspended will have the right to appeal the decision of the principal to an appeal committee which will be set up by the superintendent. The pupil will give notice within ten (10) days of his appeal to the superintendent. If the suspension is ten (10) days or more, the pupil may set up a meeting with the Board of Education. Notification of this appeal must be given to the superintendent within ten (10) days. The decision of the board of Education will be final.

A pupil has the right to appeal any punishment set forth by the administration to an appeals committee within two school days prior to punishment being carried out. The decision of the committee shall be final.

**Note:** Only students that have been suspended out of school have the right to appeal to the school board.

**Detention Rules and Regulations for ISD**

1. Understand that ISD is a form of discipline approved by the Board of Education.
2. Be respectful of the ISD director at all times (blatant disrespect will result in the student being immediately placed on out of school suspension.

- 3. Be on time every day.**
- 4. Bring their own books, paper, pencils, and work to ISD (it is not the ISD director's job to supply students with items for which they are personally responsible).**
- 5. Complete all lessons assigned by the regular classroom teachers for that day (students who have no assignments will be given work to do by the ISD director).**
- 6. Have no visitors.**
- 7. Stay in their seats at all times.**
- 8. Remain quiet at all times unless spoken to by the ISD teacher.**
- 9. Go to the restroom only at scheduled times.**
- 10. Eat lunch in the ISD room apart from the rest of the student body.**
- 11. Have no cell phones or other electronic devices in the ISD room (students having unauthorized material in ISD will have the item(s) confiscated immediately and turned over to building principal) All phones, I-pods must be put on teachers desk upon entering room and picked up by student upon exiting room.**
- 12. Not leave the ISD room unless called to the office or released by the ISD director.**
  - A. Any Infraction of the rules may result in the student having their days in ISD extended or being placed on out of school suspension (OSS) until their discipline is completed.**
  - B. Noon detention will have the same rules as regular ISD.**
  - C. Students wishing a meal for noon detention must contact the ISD director before 11:00 A.M.**
  - D. Anyone using ISD for a study hall will be required to observe all the rules of personal conduct required of those in ISD.**
  - E. As needs arise, the above rules may be amended by the ISD director in conjunction with the building principals.**